

VRPC 2009 Championships – July 23-26, 2009, Lexington, VA

To: DCs, Parents, and Potential Members of VRPC Championship teams
From: Maggie Compton, RS and Dawn Bellinger, Championships Coordinator
Subject: **Documents to Bring to Rallies – completed and with all signatures**

VRPC do not require that competitors indicate their intent to qualify for Championships *before* they compete at any Rally. After each Rally, provided they have fulfilled all the qualifying criteria for USPC Championships, members will be given the opportunity to decide whether or not they intend to compete. To be prepared in the event of qualifying, members should bring the following documents and check *to their Rally* or send all documentation as soon as possible after the rally but no later than **June 10, 2009**.

1. 2009 USPC Activity Release/Waiver/Competitor Information – Code of Conduct and Equine Release (one with original signatures)
2. 2009 USPC Medical Release forms (one with original signatures and two copies)
3. 2009 VRPC Intent to Compete & Volunteer Form (see page 2 of this announcement)
4. 2009 VRPC Polos Order Form (see page 3 of this announcement)
5. Chaperone Rules/Duties Form (*if volunteering to assume those duties*)
6. Eventing *only* -- Qualifying Affidavits from USEA Events, as required, and:
 - All divisions: USEA Event Entry Form with Championships as the Event
 - Prelim: USEF membership required or pay non-member fee
 - Prelim and Training: USEA Horse membership registration required
 - Novice and Beginner Novice: USEA membership not required; no fees to pay
7. Current Coggins, *if riding* (two copies)
8. Individual check made payable to VRPC (held until entries are finalized)*:
 - Discipline fee (see below fee schedule)
 - VRPC Championships Polo (\$37 per shirt) – required for 1st year participants

Discipline Fees:

Quiz: \$255	Dressage: \$440	Eventing: \$625
Games: \$415	Show Jumping: \$615	Tetrathlon: \$455
Polocross: \$415	All Stable Managers: \$10	

These fees are based on the best possible information available at this time. They include the USPC entry fee (includes stabling and tack room, but not bedding or feed room), VRPC administrative costs, the VRPC Championships Prep day July 12, VRPC pins, and coaching fees where required. The fees do NOT include VRPC polos (members will bring last year's shirts if they would prefer not to purchase a new one – we will be ordering the same shirts this year), transportation, lodging, meals, bedding, horse feed or USEA membership. *All fees were determined by the anticipated number of riders. If more riders meet the qualifying criteria and are accepted by USPC, the fees may be adjusted.*

Deadlines: All paperwork is due June 10, 2009; VRPC Closing Date: July 1, 2009 (for cancellations per refund policy found on VRPC website: <http://virginia.ponyclub.org/app/vrprefund%20procedure.pdf>)

Prep Day: July 12, 2009 at Frying Pan Park (waived only with DC & RS permission). More details to follow.

Hotel information: Indicate your interest in the VRPC block of rooms. List names in your party. You will be asked to give your credit card number **to the hotel by June 15**. If you do not plan to use the room you **MUST** first inform VRPC to check if we need the reserved room and then you must cancel that room yourself – VRPC does not pay for rooms.

Note: See the Gold Book on the USPC web site for additional details: <http://www.ponyclub.org/eastchampionships.htm>

Championships Coordinator: Dawn Bellinger, bellingerdr@gmail.com, 202-352-8974 (email preferred) – 4026 North 25th Street, Arlington, VA 22207

* Games competitors may delay payment until June 15, 2009 however all paperwork is due June 10, 2009.

VRPC 2009 Championships – Intent to Compete & Volunteer Form

Note: See the Gold Book on the USPC web site for additional details: <http://www.ponyclub.org/eastchampionships.htm>

Pony Club Member: I will compete at the 2009 USPC Championships in Lexington, Virginia. I understand that If I qualify for more than one of the below indicated disciplines, I am committed to my highest preference.

Signature of Pony Club Member: _____ Print Name: _____

Club: _____ Rating: _____ Rating Date: _____ Birthdate: _____

Please indicate your preferred order in the following disciplines (1 for 1st choice, 2 for 2nd choice, etc.). Write "N" before any discipline in which you are not competing or in which you do not wish to qualify. Please consider your choices carefully as we will not make changes after the competitions.

____ Quiz ____ Eventing ____ Show Jumping ____ Stable Manager
____ Dressage ____ Games ____ Tetrathlon ____ Polocross

Parent: I understand the above statements and agree with my Pony Club member's choices.

Signature of Parent: _____ Print Name: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Volunteer Responsibilities: USPC requires that each VRPC team provide at least two volunteers to work during Championships. In addition, VRPC is required to provide volunteers for a regional responsibility. Please indicate your availability below. You will be assigned time slots and advised of those times when you arrive at the Horse Park. Conflicts with ride times and quiz times can be traded with other VRPC volunteers.

By agreeing to serve as a USPC Volunteer you:

- Agree to be familiar with and observe all USPC By-Laws, Policies & Competition Rules.
- Agree to adhere to the USPC Conflict of Interest & Code of Ethics Policies in all of your actions and decisions.
- Agree to conduct yourself in a fair and courteous manner.
- Agree to the confidentiality of discussions and actions.
- Agree to disclose any possible potential conflicts of interest.
- Give permission for a criminal background check.

Printed Name & Signature of Volunteer(s): _____ (name) _____ (signature)
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Qualifications/Experience: _____

Dates Available: _____ Job Preferences (optional): _____

Hotel Information: VRPC is currently holding a block of rooms at the Howard Johnson Inn for \$110+11% tax/night, double occupancy. Each room has two double beds and includes breakfast. Please indicate your interest in reserving a room. You will be given instructions later to provide a credit card number by July 1 to secure your room. Please check with the Championships Coordinator before releasing any rooms: ____ I do not need a room held for me in Lexington or please hold a room for the following people in my group _____

_____ or

____ I do not currently have a group but would like to share a room (you will be emailed as a group to make a match).

Horse Transportation: While we can not guarantee that we can make a match, VRPC will attempt to assist you in carpooling and trailer-pooling to and from the Virginia Horse Park. Please indicate your home or barn's zip code here if you are interested in finding someone from your area: _____

VRPC 2009 Championships Polo Shirt Order Form

VRPC Championship Polos are worn during the opening ceremonies Parade of Teams as well as throughout the competition or during awards as determined by each team. In an effort to hold down the additional costs of Championships this year, VRPC competitors may chose to bring their shirt from either of the prior two years and forgo a purchase this year. However, VRPC competitors attending USPC Championships in 2009 will be asked to purchase a VRPC Championships polo IF they can not bring one of the VRPC Under Armour™ shirts from the previous two Championship years (red, white or blue). Additional information about the shirts can be found at http://www.underarmour.com/shop/us/en/search/results/pid1001189-?&ohsc=1&search_text=1001189



VRPC Member's Name: _____

Women's red: ___ XS ___ S ___ M ___ L ___ XL

Women's white: ___ XS ___ S ___ M ___ L ___ XL

Men's red: ___ XS ___ S ___ M ___ L ___ XL

Men's white: ___ XS ___ S ___ M ___ L ___ XL

_____ total number of shirts ordered

x \$37.00 per shirt

\$ _____ TOTAL AMOUNT DUE

All shirts for competitors as well as parents and volunteers must be ordered by June 10, 2009*.

Payment may be combined with a member's entry fee or sent separately.

Checks should be **made payable to VRPC** and sent to Dawn Bellinger at 4026 North 25th Street, Arlington, VA 22207.

If you have any questions about this requirement, please email bellingerdr@gmail.com.

* Games competitors may delay orders until June 15, 2009.